

ADITYA THAREJA

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South West Delhi, New Delhi-110029.

DOB: 17th February, 2002
(21 years)



EDUCATIONAL QUALIFICATION S:

Course (Stream)/Examination	Institution/University	Year of Passing	Performance
B.Com Programme	SGND Khalsa College, University of Delhi	Pursuing	7.68 CGPA(Till 4 th Semester)
CBSE (Class XII)	Delhi Police Public School, New Delhi	2020	94.25%
CBSE (Class X)	Delhi Police Public School, New Delhi	2018	76.20%

INTERNSHIPS/LIVE PROJECTS/WORK EXPERIENCE:

1. Smash 2 play: Business Development Intern (March, 2023- Present)

I am currently working with this company as an intern. I have been reaching out to school principals or directors on daily basis through telephonic conversation or personalized invitation on Linked In. I have been very much successful in fixing in person meeting with many school authorities.

2. Socio Labs: Business Development Intern (December 2022- February, 2023)

In this internship I was reaching to the students or other individuals interested in doing courses related digital marketing, web development. The company used to give me the phone numbers of the candidates visiting the websites. Further I also used to refer these courses to my classmates and other interested individuals.

3. My Captain: Sales Trainee Intern (September, 2022- November, 2022)

In this internship I was given the work of selling the courses offered for sale by My Captain company. The company was offering amazing courses related to Data Analytics, Content writing, Digital marketing and copy writing. I had a great and a very worthy experience after working in this company.

4. Optum: Talent acquisition intern (June, 2022- August, 2022)

In this internship I got exposure of human resource management, by conducting interviews for the vacant job position. I was under the prestigious guidance of the recruitment team of this company and ended up gaining a lot of experience after this internship.

5. Ferns and petals: Trainee (May, 2022- June, 2022)

In this internship I was supposed to be working in the allotted office of Ferns and Petals(i.e. Gurugram Sector 44) as a Trainee. My work in this internship was to handle

customer's grievances and clear their confusions or other related to the order they placed with Ferns and Petals.

6. Hikedu: Business Development Intern (January, 2022- April, 2022)

In this internship I worked as a business development intern. I was reaching out to the customers through cold calls and spreading in depth knowledge of the products or services offered for sale. I was also generating leads and was also keeping a track on their performance.

7. Decathlon: Omni Sports Leader (November, 2021- December, 2021)

In this internship I was supposed to work from allocated Decathlon store(i.e. Decathlon outlet in Cyberhub, Gurugram) for six days a week. The shift was for 8 hours a day. I learned various new aspects of the business and got exposure to management practices

8. Stanza Living: Customer relationship intern (September, 2021- October, 2021)

In this internship I was handling queries of the customers related to the accommodation that the company offers. I was explaining to them about the various facilities available at the provided accommodations. Further I was also convincing them to stay in our accommodations by comparing it with the services of the competitors.

POSITIONS OF RESPONSIBILITY:

- **N.C.C. Leading Cadet** at school level(2017-18).
 - **Leading student at Phoenix Theatre In Education Company.**
 - **Content writer at YUVA society**(October, 2022- Present).
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ACADEMIC ACHIEVEMENTS:

- **Secured 2nd position in International Commerce Olympiad** at school level(2019-20).
- **Gold Medalist in Science Olympiad** at school level(2016-17).
- **Received NCC "A" Grade certificate** for the examination held in 2017-18, at NCC headquarter.

CERTIFICATIONS & AWARDS:

- Received **Certificate of Excellence** for completing **financial modelling** course from **Younity.**
- **Received Cash price at Delhi Police Headquarter,** based on the performance in class 12th by the **Jt. Commissioner of Police.**
- **Received Certificate of Appreciation** from **Economics School Teacher(Ms. Joyashree Ma'am)** for the project work in class 12th(2019-20).

Core Competencies/ Skills Acquired:

- **Technical skills-** Ms Excel, Ms PowerPoint, Ms Word, Ms Access, Power BI, SQL, VBA, Python.
- **Other skills-** Marketing, Teamwork, Decision Making, Acting skills(Phoenix Theatre-InEducation Company, Financial Modelling(Younity)).